

# Reporting damage

The ALMC is a shared resource used by many researchers and labs throughout CU Boulder. It is therefore incredibly important that you report any damage **immediately** by sending an email to [biof-imaging@colorado.edu](mailto:biof-imaging@colorado.edu) or via [Microsoft Teams](#).

We get it - mistakes happen. Telling us right away allows us to service or schedule repairs to mitigate the damage or reduce the downtime on the microscope.

Please report any damage whether or not you are responsible for it. If something is not working right for you, it is likely affecting other people as well.

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